# \* Please take note that this is a sample for students who are interested in applying for Early Admission Exercise (EAE) offered by ITE and Polytechnic. Please add, delete or modify information relevant to the following headings.

# Education

GCE N/O Level (Delete Accordingly) Changkat Changi Secondary School (Insert Year e.g. 2000-2003)

PSLE (Insert School and year)

# Work Experience

|  |  |  |
| --- | --- | --- |
| * Worked at Starbucks
 |  | December 2016 |
| * Worked at Changi Airport Visa Promotion
 |  | June 2015 |
| Summary: I worked during the school holidays to occupy my time meaningfully and to gain experience. I have always wanted to know what it was like to work and earn money. I used the money to help my family’s expenses such as paying for my own phone bill. |

# Co-Curricular Activities (CCA)

|  |  |  |
| --- | --- | --- |
| * Basketball School Team
 |  | 2014-2017 |
| * Photography Club (2nd CCA)
 |  | 2016-2017 |
| Summary: Played as Centre for my basketball team and was a Captain during my Upper Secondary Years. Took up Photography because of interest. Contributed pictures to my school’s publications (Kaleidoscope/ School Magazine) |

# Values-in-Action (VIA)/Volunteer/Community Service

|  |  |  |
| --- | --- | --- |
| * Changkat Challenge for Jubilee Celebrations
 |  | 4th June 2016 |
| * St. Andrew’s Hospital Project Work
 |  | 2014 |
| * The Green Corridor Run
 |  | 2017 |
| Summary: Volunteered during my lower sec and upper sec years. My upper Sec VIA project was a class initiated one that my classmates and I were interested in doing. |

# Leadership Experience

|  |  |  |
| --- | --- | --- |
| * Class Chairman
 |  | 2016-2017 |
| * IT Representative
 |  | 2014-2015 |
| * Sports Captain for Inter-Class Frisbee Competition
 |  | 2016 |
| * Backstage Crew I/C for School’s Speech Day
 |  | 2015 |

# Achievements

|  |  |  |
| --- | --- | --- |
| * Top in Level for Mathematics for Sec 1
 |  | 2014 |
| * NYAA Bronze Award
 |  | 2017 |
| * Won 2nd Place in Lower Sec Aerospace Competition organized by ITE East
 |  | 2015 |
| * Completed Sec 3 ITE Elective Module
 |  | 2016 |
| Summary: In this section, write down as many notable achievements as possible throughout your 4-5 years in Changkat. |

# External Affiliations/Memberships

|  |  |  |
| --- | --- | --- |
| * Singapore Youth Flying Club
 |  | 2014-2017 |
| * Singapore Red Cross Youth Member
 |  | 2016-2017 |
| Summary: In this section, write down any external CCA/volunteer memberships that you do **outside** of Changkat to show your hidden interest/passion! |

# Interests

Likes to volunteer and serve the community.

Interested to try something new!

# Experience

Have work experience as stated above in different fields such as administrative, business, aviation industry etc.

For more information on writing Resumes/CV for Higher Education, you can click on the following link to learn more: <https://www.thebalance.com/high-school-student-resume-example-2063279>

(Remember to delete this when finalizing your EAE submission ☺ )

(In this section, write a maximum of **100 words** on why you are interested in the courses, including relevant skills / activities / experiences. You can use the examples below as a reference.)

**Sample (1)**

I am applying for Nitec in Aerospace Technology because of my strong interest in aviation and relevant experiences in this field. I became interested in Aviation when I joined the Singapore Youth Flying Club as a member since Sec 1. As I am strong in Math and Science, I joined my school’s Applied Learning Programme (ALP), which centered around Aviation and participated in competitions organized by the school. As aviation is an upcoming industry in Singapore, I am excited to venture into this field to contribute to its growth.

**Sample (2)**

I am applying for Nitec in Fitness Training because of my strong interest in physical fitness. Ever since I lost weight successfully, I started to lead a very active lifestyle. My CCA is track and field and I achieved the top 10 position in my school’s cross country for the past 3 years. I have also volunteered in ActiveSG track and field events organized by the Health Promotion Board. As health is important to one’s life, I hope to join the sports and wellness industry when I work so that I can help others to keep fit and live strong.

**Sample (3)**

I am applying for the Business Services course because I aspire to be an entrepreneur. When I started working part-time at a café during the school holidays, I learnt that it takes a lot of hard work and knowledge to run a business. As a student council leader, I am given opportunities to organize events and I feel that I can work well with people to develop a project or an idea. I hope that the course will expand my knowledge and develop the skills that I need to start a café one day.

**Approach for the write-up:**

1. **State the course clearly**
2. **Give a reason for choice of course**
* **Why do you want to pursue this course?**
* **How/When did you develop an interest in this area?**
1. **Elaborate**
* **Share participation in relevant activities, in school and outside school**
* **How did it encourage your interest?**
1. **Conclude by linking to a job or industry you can contribute to when you graduate**